



SOLID WASTE ASSOCIATION OF NORTH AMERICA

ALASKA CHAPTER



12:00 P.M., Friday, January 27, 2006
CHAPTER MEETING
Sourdough Mining Company
Anchorage, AK
MINUTES

I. Call to Order - Introductions

Meeting Called to order at 12:40 pm by Richard Bonwell.
Richard introduced Keith Howard as the new Chapter President
As his first act as president, Keith promptly resigned, as he is leaving the state.

Ted Hawley (elected Vice President) assumed the position of President per the Chapter by-laws, and the meeting proceeded.

II. Agenda Approval

The Agenda was approved unanimously

III. Approval of Minutes – October 28, 2005

A motion was made to approve the minutes as presented by Leslie Simmons and seconded by Mike Blair. The motion passed unanimously.

IV. Board and General Membership Issues

A. Committee Reports

1. Treasurer’s Report – Cory Hinds

- a. Account & Activity Summary presented for previous quarter.
b. Bank Accounts reconciled
c. Annual Financial Report presented

Banking Summary - Last year
1/1/2005 through 12/31/2005

Table with 2 columns: Category Description, 1/1/2005-12/31/2005. Rows include INCOME, Div Income (835.37), Dues Reimbursement (2,843.74), MOLO training receipts (12,336.00), Mug Sales (30.00), and TOTAL INCOME (16,045.11).



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EXPENSES	
Accounting	48.74
Board Meetings	819.75
Charity	200.00
Director Travel	853.09
Dues and Subscriptions	928.00
Gifts Given	93.44
Honorary Membership	48.40
Misc	-1.49
MOLO Training Expenses	8,539.68
RALO Training Expenses	2,735.23
Scholarship	1,000.00
TOTAL EXPENSES	15,264.84
TRANSFERS	
FROM Checking at Alaska USA Federal Cred...	10,000.00
FROM Savings at Alaska USA Federal Credit...	384.53
TO Checking at Alaska USA Federal Credit U	-384.53
TO S82 CD at Alaska USA Federal Credit U	-10,000.00
TOTAL TRANSFERS	0.00
OVERALL TOTAL	780.27

d. Investment recommendations made by financial advisor

- 1) **Begin investing some of our money.** We can do better than CDs, but need to be comfortable with the moderate risk of the money market
- 2) **Develop an Investment Policy Statement** to frame expectations and guide the portfolio advisor.
A motion was made by Cory Hinds, and seconded by Leslie Simmons that the Board develop a Financial Policy Statement that would incorporate a scholarship fund, training, and special projects and sustain the proposed budget. The motion passed unanimously.
- 3) **In June 2006, invest \$20,000**-\$10,000 from Money Market, and \$10,000 from CD
- 4) The financial advisor will attend the next meeting to brief the membership on our investment options.



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e. Proposed 3-year Budget

REVENUE:					PROPOSED 3-YR	COMMENTS
	2002	2003	2004	2005	BUDGET	
DUES	\$1,573.00	\$ 2,087.71	\$ 2,108.23	\$ 1,917.74	\$ 1,917.74	Use 2005 number, includes deduction for insuran
EDUCATION		\$28,170.00	\$ 6,550.00	\$12,336.00	\$ 15,685.33	Use average
INTEREST INCOME		\$ 364.53	\$ 540.83	\$ 739.48	\$ 739.48	Use 2005 number
OTHER		\$ 29.23	\$ 120.00	\$ 30.00	\$ 59.74	Use average
TOTAL REVENUE	\$1,573.00	\$30,651.47	\$ 9,319.06	\$15,023.22	\$ 18,402.30	
EXPENSES:						
COMM/ADMIN/BOARD MTGS	\$ 150.45	\$ 644.50	\$ 903.09	\$ 819.75	\$ 819.75	Use 2005 number
DIRECTOR EXPENSES/TRAVEL	\$1,832.00	\$ 901.28	\$ 911.64	\$ 853.09	\$ 1,124.50	Use average
INSURANCE		\$ 1,303.59	\$ 702.05	-	-	Delete. Taken out of dues.
EDUCATION		\$ 4,635.24	\$14,140.56	\$11,274.91	\$ 10,016.90	Use average
SCHOLARSHIP		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	Constant
SPECIAL PROJECTS					\$ 2,500.00	Proposed
HONORARY MEMBERSHIPS				\$ 48.40	\$ 96.80	Assume two
ACCOUNTING/INVESTMENTS				\$ 48.74	\$ 100.00	Estimated
OTHER (charity, gifts, etc)	\$ 309.00		\$ 94.80	\$ 293.44	\$ 293.44	Use 2005 number
TOTAL EXPENSES	\$2,291.45	\$ 8,484.61	\$17,752.14	\$14,338.33	\$ 15,951.40	
NET REVENUE/(LOSS)	\$ (718.45)	\$22,166.86	\$ (8,433.08)	\$ 684.89	\$ 2,450.90	Keep positive balance for buffer?

- The budget will vary based on the size of MOLO courses presented by the Chapter.
- The budget is designed to keep the Chapter “in the black” to allow for special projects which may come up.
- A motion was made by Richard Bonwell and seconded by Greg Goodale to accept the budget as presented. The motion passed unanimously.

2. Program Committee – Proposed Dates & Topics

April 28: Greg Goodale

Landfill Water Monitoring Regulations - Karin Hendrickson, Department of Environmental Conservation will present guidance on the water monitoring regulations and the guidance documents that she has sent to some of the landfills.

Financial Advisor will discuss investment options for the Chapter.

3. Membership Committee – Mike Blair

The Chapter currently has 84 active members according to the SWANA online database.



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4. **Scholarship Committee** – Cathy Mayer

The 2006 SWANA Scholarship application forms are available online.

There are 3 tiers of SWANA scholarships and the Chapter will offer a \$1000 Scholarship Applications are Due April 17. Applications will be reviewed at the April meeting. Applications will be submitted to SWANA National in May.

5. **Training Committee** – Mike Blair

a. RALO Trainings are scheduled in Kotzebue, Bethel, Fort Yukon, and Dillingham during March and April sponsored by Alaska Forum on the Environment. The Chapter will supply instructors and manuals.

b. MOLO Course

- 1) Mike presented financial estimates for MOLO and recommended that the Chapter manage the course registration.
- 2) Mike proposed the course dates of September 25-29 at the Hilton Homewood Suites
- 3) A motion was made by Richard Bonwell and seconded by Scott Stowell that we accept the Training Committee recommendations for the MOLO course. The Motion passed unanimously.
- 4) Mike Blair volunteered to work on arrangements for the training.
- 5) A motion was made by Cory Hinds and seconded by Greg Goodale that the Chapter Vice President serve as the chairperson of the Training Committee as part of their duties. The motion passed unanimously.

6. **Legislative Liaison** – Leslie Simmons had nothing to report

Kim Stricklan, Solid Waste Program Manager, ADEC offered an update on the regulations revision process. The regulations are due to be returned to the Commissioner's office for review in February. The goal is to implement the regulations in six months to one year depending on the review time in the Commissioner's office.

B. **Director's Corner** – Greg Goodale

- The mid year meeting has been moved to April rather than June
- Make sure you visit the SWANA website – papers and proceedings are more available now.
- The International Board is encouraging the use of SWANA E-training and encourages input on potential course subjects
- Mugs are still available for \$15

C. **President's comments** – Ted Hawley

- **By-Laws committee** – A By-laws committee should be formed to review changes that have been made since the last review and make sure the by-laws allow for or should be revised reflect the changes.

Sharon Daniel volunteered to lead the committee. Richard Bonwell, Ted Hawley and Mike Blair volunteered to assist.



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- **Suggested goals for the Chapter**
 - **Develop a website**
 - **Develop a mission statement**
 - **Make the Chapter more known and accessible throughout the state.**
 - **Develop more special programs that reflect our mission.**

- **Nominations for Vice-President will be accepted by the Board of Directors. The Board will appoint a new VP at the April meeting.**

V. **Planning for 2006 Meetings and Events**

- **July 21: Ted Hawley & Scott Stowell
Tour of Usibelli Mine**

- **September 29:
Anchorage Regional Landfill Gas Collection & Control System
Last day of MOLO**

- **January 26:
Annual business meeting - Anchorage**

VI. **Member Comments**

- **Alaska Forum has a strong solid waste track this year** – Greg Goodale
- **House Bill 392** – presented by Rep. Peggy Wilson will allow for the creation of a regional solid waste authority. This is related to the development of a regional solid waste landfill in Southeast Alaska. Sharon Daniel
- **Institute of Tribal Environmental Professionals (ITEP)** – encourages tribal participation in community solid waste issues. Lanie Hughes is working with Jennifer Williams on a June training.
- **Richard Bonwell** expressed his thanks for the support of the Chapter thru his tenure as President and in previous roles. The chapter, in turn, thanks Richard for all his hard work and dedication.

VII. **Next Meeting Date and Agenda**

April 28, 2006 – Either at the BP Center or DEC...look for a meeting announcement in your email.

VIII. **Adjournment - 3:35 pm**

Motion by Greg Goodale, second by Richard Bonwell, Unanimous